COACE AGREEMENT

High School Substitution Compensation Form

Article 10.3 E. A teacher may be asked to substitute for an absent teacher but may only be required to serve a maximum of five (5) substitutions per conference period each school year with no more than one sub request per week (i.e. one (1) daily conference period is a maximum of five (5) and two (2) daily conference periods are a maximum of ten (10). The teacher shall thereafter be compensated at the rate of twenty-five ($25) dollars per substitution. If a teacher has served five (5) substitutions, no additional substitutions shall be required, unless there is no other teacher available who has served fewer substitutions.

Teacher's Name _____

School _____

Date of Substitution	Class Substituting	Class Time/Period	Reason